

# Concord-Carlisle Community Chest Grant Report Form 2018

This form is for grants awarded by the Concord-Carlisle Community Chest in 2018. Reports must be completed by February 1, 2019. Questions or for help with this report, please contact the Community Chest office at 978-369-5250 or [jennifer@ccccommunitychest.org](mailto:jennifer@ccccommunitychest.org)

\* Required

1. **Email address \***

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2. **Organization Name \***

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3. **Mailing Address \***

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4. **Primary Contact Name \***

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5. **Primary Contact Title \***

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6. **Phone \***

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7. **Program Name \***

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8. **Grant Amount \***

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9. **Purpose of Grant \***

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10. **Period that this report covers**

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## Narrative Questions

Please answer the following questions as they relate to the program which was funded by this grant. If funds were toward general operating expenses, please refer to how this grant affects your entire organization.

Refer to your goals and objectives described in your grant application when answering these questions. Please give qualitative and quantitative examples as appropriate.

11. **1. What were your major accomplishments? \***

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12. **2. What steps or actions were used to meet your goals and objectives? \***

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13. **3. What measures were used to evaluate your program? \***

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14. **4. If you encountered any setbacks or challenges during this grant, please describe any results or key learnings. \***

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15. **5. List other funders for this program and at what level. \***

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16. **6. What measures are in place to ensure sustainability for your program or organization beyond this grant funding? \***

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17. **7. What impact has the work supported by this grant had? \***

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18. **8. Please share anything else about your program or organization.**

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## **Budget**

Please complete an updated Expense Report reflecting your expenses for which these grant funds were used. Use the Associated Grant Makers (AGM) Report which can be found here:

[http://www.agmconnect.org/sites/default/files/7\\_Expense\\_Report\\_2016.xlsx](http://www.agmconnect.org/sites/default/files/7_Expense_Report_2016.xlsx)

19. **Expense Report Upload \***

Files submitted:

A copy of your responses will be emailed to the address you provided

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